# CWA Local 2100 1st Step Grievance Notes Form

Union Grievance #_____ Company Grievance #_____

In Attendance Were: Today's Date _____

Union Company

_____ _____

_____ _____

_____ _____

_____ _____

- Contract Violation – We are here on behalf of _____ (the aggrieved) and Local 2100. The nature of the grievance is the _____ (discipline incurred) by our member on _____ (date) for _____ (nature). We are citing Article(s) _____ in regards to this grievance. The remedy that we request is _____ , make whole and all documentation removed from the members file.

- Non-contract Violation - We are here on behalf of _____ (the aggrieved) and Local 2100. The nature of the grievance is the _____ (discipline incurred) by our member on _____(date) for _____(nature). We are not citing any Article(s) at this time but reserve the right to add them at a later time in regards to this grievance. The remedy that we request is _____ , make whole and all documentation removed from the members file.

O Copy of ECM

O Copy of Personnel File

O Copy of other documentation

O Pictures or Videos

Opening Statement_____